

HOW TO REQUEST A NOTICE OF YOUR PLANNED DEFENSE

Complete the Request Form:

After your defense activity is scheduled through [MyASU](#), complete the “[Request a Defense Notice](#)” form at <https://links.asu.edu/scaidefense>.

Student's Name *

First

Last

Student's Email *

Type of defense *

- Doctoral dissertation defense
- Doctoral dissertation proposal defense
- Master's thesis defense
- Master's proposal defense
- Dissertation Comp Exam Oral Defense

Degree Program *

(for example, PhD in Computer Science)

Date of defense *

 

Time of defense *

 :

Please note that:

- Your information will be sent exactly as you enter it. Please verify that key details like location and links are correct before submitting.
- We recommend that you submit these requests at least two weeks before your planned activity to give students an adequate amount of time to plan to attend.
- These notices are optional.

Who will receive my notice?

The notice of your activity will be sent to faculty members and all graduate students in the School of Computing and Augmented Intelligence. The notice will be sent from SCAI.Defense@asu.edu.

What if I do NOT wish to receive these notices?

If you do not wish to receive notices about notices about planned defense activities from SCAI graduate students, we suggest you block or filter messages from SCAI.Defense@asu.edu. This will enable you to eliminate the unwanted messages while still receiving critical communication from the school such as notices from the Advising team.

- See instructions on how to block e-mail from a specific sender for [Gmail](#) and [Microsoft Outlook](#).
- See instructions on how to create an email filter in [Gmail](#) or email rules in [Microsoft Outlook](#).