

Dear Incoming RAS(AI) Student:

Congratulations on your admission to Arizona State University! We are pleased that your application has been approved and we are looking forward to meeting you in the Spring of 2023. We want to relay important information to you before your arrival.

1. **Clear all HOLDS and Priority Tasks in your MYASU.** Click on the priority tasks on MyASU portal and you will find the details of pending items that requires action from your end.

### Who to contact

- **Financial Guarantee / I-20 / Visa:** [gograd@asu.edu](mailto:gograd@asu.edu)
- **MMR:** [immunizations@asu.edu](mailto:immunizations@asu.edu) / [website](#)
- **Insurance:** [insurance@asu.edu](mailto:insurance@asu.edu) / [website](#)
- **Registration and other academic-related queries:** Assigned SCAI Advisor ([advisor matrix](#))

You also find all events, relevant information, and frequently asked questions at:  
<https://scai.engineering.asu.edu/newly-admitted-student-information/>

2. **Deficiencies:** Students must have background in the following prerequisite courses in order to be successful in the RAS(AI) concentration courses:
  - a. CSE 310 Data Structures and Algorithms, prerequisite for CSE 551 Foundations of Algorithms.
    - i. CSE 310 is a prerequisite for many of the CSE courses RAS students will take during the program, including most of the CSE 400 and 500-level courses (see [500-level pre-requisites](#)).
    - ii. CSE 310 test out exam(optional) is available online and costs \$59. You are welcome to take the exam to test your knowledge in this area. Exam information is available here: <https://courses.cpe.asu.edu/browse/mcs>

Students who have not taken equivalent courses during their undergraduate degree program are **strongly recommended** to take the course at ASU. The concepts taught in these courses are required in order to be successful in the core/concentration courses. It is your responsibility to ensure you have the proper background knowledge. The pre-requisite courses may be taken concurrently with the core courses.

3. **Orientation (mandatory):** The purpose of the orientation is to cover degree requirements and expectations. Click [here](#) to self-enroll for orientation.
4. **Class Registration:** Registration begins on November 7, 2022
5. **Deferring Admission to Fall 2023:** Students may defer their admission to the next semester through their MyASU page by using the Request a Change link under their Program. If you have registered for a class after being admitted to the Program, you must first drop all classes and then request the deferral. If you have already deferred from Fall 2022 to Spring 2023, there will be no further deferral and a new admission application will be required.

**Important: Deadline for deferral request**

- **Deadline to request deferral is 11:59 pm Session 'C' add/drop deadline. Beyond this deadline a new application should be submitted.** Refer [academic calendar](#) for exact dates.
6. **Spring 2023 Course Recommendations:** There are two types of enrollment:
    - a) full-time (9 or more credit hours)
    - b) part-time (less than 9 credit hours)

Additionally, students are allowed to register for a maximum of 11 credit hours.

**International students are required to enroll in 9 credit hours to maintain F1 visa status.** You must be enrolled in at least 1 graduate-level course each semester (Spring and Fall) or you will be discontinued from the Program.

- **All students are required to take the core courses MAE 501 Linear Algebra in Engineering or EGR 598 Applied Linear Algebra for Engineering and MAE 547 Modeling and Control of Robots or EGR 545 Robotics 1 in their first two semesters. Students in the RAS (Artificial Intelligence) Concentration are required to take CSE 571 Artificial Intelligence at the earliest opportunity.**
- **For the remaining courses:** If you have room in your schedule, you should choose your course(s) from the AI areas of study.

**Note: not all courses are offered every semester.**

7. **Research and Teaching Assistantships (RA/TA):** Students interested in doing research should reach out to the faculty for possible RA positions. For TA positions apply here. You are welcome to explore TA positions outside of SCAI. You will want to contact each unit separately for availability and application procedures. If you are offered a Research Assistant or Teaching Assistant position with Fulton Schools of Engineering, you are required to enroll in 12 credit hours.

Typically, students register for CSE 580 Practicum in addition to their courses to meet 12 credit hour requirement. Rarely do students take 12 credit hours of graduate-level courses. Please follow the instructions on the [Course Permission Request page](#) to request CSE 580 Practicum.

Language Proficiency for Teaching Assistantship: Refer to page 6 on the [Graduate College RA/TA procedure handbook](#). Visit [SPEAK Test](#) for details for Global Launch Services.

We look forward to seeing you this coming semester!

Sincerely,  
SCAI Advising Team