Dear Incoming CSE Student:

Congratulations on your admission to Arizona State University! We are pleased that your application has been approved and we are looking forward to meeting you in the Spring of 2023. We want to relay important information to you before your arrival.

1. **Clear all HOLDS and Priority Tasks in your MYASU.** Click on the priority tasks on MyASU portal and you will find the details of pending items that requires action from your end.

   **Who to contact**
   - Financial Guarantee / I-20 / Visa: gograd@asu.edu
   - MMR: immunizations@asu.edu / website
   - Insurance: insurance@asu.edu / website
   - Registration and other academic-related queries: SCAI Advising (see advisor matrix)

You can also find all events, relevant information, and frequently asked questions at: [https://scai.engineering.asu.edu/newly-admitted-student-information/](https://scai.engineering.asu.edu/newly-admitted-student-information/)

2. **Deficiency course options:** Refer to your admission letter to verify if deficiency course(s) have been assigned. If you are assigned deficiency course/s, refer to this [link](#) for details on waiving or clearing your deficiency.

3. **Orientation (mandatory):** The purpose of the orientation is to cover degree requirements and expectations. Click [here](#) to self-enroll for orientation.

4. **Class Registration:** Registration begins on November 7, 2022

5. **Deferring Admission to Fall 2023:** Students may defer their admission to the next semester through their MyASU page by using the Request a Change link under their Program. If you have registered for a class after being admitted to the Program, you must first drop all classes and then request the deferral. If you have already deferred from Fall 2022 to Spring 2023, there will be no further deferral and a new admission application will be required. PhD students please contact advising at scai.grad.tempe@asu.edu for further consideration.

   **Important! The deferral deadline** is 11:59 pm Session 'C' add/drop deadline. Beyond this deadline a new application should be submitted. Refer academic calendar for exact dates.

6. **Spring 2023 Course Recommendations:** There are two types of enrollment:
a) full-time (9 or more credit hours)
b) part-time (less than 9 credit hours)

Additionally, students are allowed to register for a maximum of 11 credit hours. International students are required to enroll in 9 credit hours to maintain F1 visa status. The first priority is to complete deficiency courses. Hence, you must be enrolled in your deficiency course/s and at least 1 graduate-level course.

➢ Note: Students assigned CSE 310 Data Structures and Algorithms as a deficiency cannot take CSE 551 Foundations of Algorithms. Also, the CSE 310 is a requirement for most of the 400 and 500 level courses.

a. PhD Students: Select one or two courses from the Ph.D. core areas that are in line with your research interests. Refer the Ph.D. Area Course list for details. PhD students: For guidance, contact advising (see advisor matrix).

b. Master Students: Select one or two courses from the three areas Foundation, Systems and Application (Approved Area Course List). Full time students, your third class can be an elective or a concentration course.

Not all courses are offered every semester. Refer to the handbook for specific degree requirements.

7. Research and Teaching Assistantships (RA/TA): Students interested in doing research should reach out to the faculty for possible RA positions. For TA positions apply here. You are welcome to explore TA positions outside of SCAI. You will want to contact each unit separately for availability and application procedures. If you are offered a Research Assistant or Teaching Assistant position with Fulton Schools of Engineering, you are required to enroll in 12 credit hours. Typically, students register for CSE 580 Practicum in addition to their courses to meet 12 credit hour requirement. Rarely do students take 12 credit hours of graduate-level courses. Please follow the instructions on the Course Permission Request page to request CSE 580 Practicum.

Language Proficiency for Teaching Assistantship: Refer to page 6 on the Graduate College RA/TA procedure handbook. Visit SPEAK Test for details for Global Launch Services.

We look forward to seeing you this coming semester!

Sincerely,
SCAI Advising Team