

# Deficiency Course Options

At the time of application your transcript and supporting documentation is evaluated and it is determined if you are lacking any of the deficiency courses. Your Admit Letter will list any deficiencies assigned. Not every program assigns deficiencies and not every student is assigned deficiencies to complete. Deficiency courses cannot be listed on the interactive plan of study (iPOS) and a graduate level course cannot be taken to satisfy a deficiency. If you are assigned any deficiencies, you have three options to meet your deficiency requirements.

**Important: All students with assigned deficiency in their ASU admission letter must enroll for the course(s) to secure a seat.**

**Option 1:** Submit the deficiency waiver form here:

<https://fultonapps.asu.edu/deficiency/>. You will need to upload the [Petition for Reevaluation of Deficiency Course](#) form and supporting documents, such as a syllabus, catalog description, and university transcripts (including the grade scale), to prove that you have met the requirements. Be advised that the documents you uploaded during the admission application have been evaluated, so a reevaluation petition should only be submitted if you have **new** information to provide. We will not accept petitions submitted after the deadline (see below). Once the petition has been reviewed it is final. There will be no future petition or consideration request, including asking to meet one-on-one.

Semester of Admission	Deadline
Fall	July 31
Spring	December 1

**Option 2:** If the first option is not met, you may take the test-out exam prior to the start of the semester. **The scheduled testing period is the only opportunity for students to take the deficiency test-out exams. No other/later arrangements will be made for students to test-out of assigned deficiencies.**

**Option 3:** If you do not pass the deficiency exam, **you must stay enrolled in the class. The School will dismiss students after one year that do not meet the deficiency requirements as stated in the admission letter “to be completed in one year.”**