

SCAI DEFENSE ANNOUNCEMENT

INSTRUCTIONS:

Defense announcements must be submitted via [email](#) at least 10 working days before your defense. The subject line of the email should be "Thesis/Dissertation Prospectus"* or "Thesis/Dissertation Defense Announcement." If you need to reserve a conference room for your defense, please go to the front desk on the 5th floor of the Brickyard.

You must show proof that your defense is formally scheduled through your MyASU before your defense announcement will be sent.

In order for announcements to be accepted, you must include your title, your name, date, time, location, committee members and abstract. Failure to provide the required information will result in your posting being unaccepted. The sample below shows information and formatting for the prospectus or dissertation announcement.

The font used in the example below is Times New Roman. The font size is 12 pt., except for the first line which is 20 pt.

EXAMPLE:

Master of Science/Ph.D in Computer Engineering, Computer Science or Industrial Engineering Defense

in the
School of Computing and Augmented Intelligence

Title

By

Student's Name

Day, Date, Year

Time

Location

Committee Chair
Committee Member
Committee Member
Committee Member

Abstract

*Computer Science PhD students are required announce their dissertation prospectus defense.