Dear Incoming IE Student:

Congratulations on your admission to Arizona State University! We are pleased that your application has been approved and we are looking forward to meeting you in the Fall of 2022. We want to relay important information to you before your arrival.

1. **Clear all HOLDs and Priority Tasks in your MYASU.** Click on the priority tasks on MyASU portal and you will find the details of pending items that requires action from your end.

   **Who to contact**
   - Financial Guarantee / I-20 / Visa: gograd@asu.edu
   - MMR: immunizations@asu.edu / website
   - Insurance: insurance@asu.edu / website
   - Registration and other academic-related queries: Assigned SCAI Advisor (advisor matrix)

   You can find all events, relevant information, and frequently asked questions at: [https://scai.engineering.asu.edu/newly-admitted-student-information/](https://scai.engineering.asu.edu/newly-admitted-student-information/)

2. **Deficiency course options:** Refer to the admission letter to verify if deficiency course(s) have been assigned and click on this link for details

3. **Orientation (mandatory):** The purpose of the orientation is to cover degree requirements and expectations. Click here to self-enroll for orientation.

4. **Class Registration:** Registration begins on March 3rd, 2022 (Class schedule will be available from February 21st, 2022).

5. **Deferring Admission to Spring 2023:** Students may defer their admission to the next semester through their MyASU page by using the Request a Change link under their Program. If you have registered for a class after being admitted to the Program, you must first drop all classes and then request the deferral.

   **Important: New deadline for deferral request**
   - Deadline to request deferral is 11:59 pm Session ‘C ‘add/drop deadline. Beyond this deadline a new application should be submitted. Refer academic calendar for exact dates.

6. **Fall 2022 Course Recommendations:** There are two types of enrollment:
a) full-time (9 or more credit hours)
b) part-time (less than 9 credit hours)

Additionally, students are allowed to register for a maximum of 11 credit hours. **International students are required to enroll in 9 credit hours to maintain F1 visa status. The first priority is to complete deficiency courses.** Hence, you must be enrolled in your deficiency courses and at least 1 graduate-level course each semester (Spring and Fall) or you will be discontinued from the Program.

a. **Ph.D. Students:** Register for the following courses:
   
   i. IEE 620 Optimization I
   
   ii. IEE 640 Probability and Stochastic Processes (not offered in Fall semester)
   
   iii. IEE 670 Mathematical Statistics
   
   iv. IEE 594 Conference and Workshop

   **PhD students:** For guidance, contact your assigned advisor (advisor matrix).

b. **Master Students:** Without deficiencies select one or two core courses. Full time students, your third course can be another core course, a concentration course or an elective.

   **IE Core Courses**
   
   i. IEE 505 Information Systems Engineering or IEE 506 Web-Enabled Decision Support System
   
   ii. IEE 572 Design of Engineering Experiments or IEE 578 Regression Analysis or IEE 573 Reliability Engineering
   
   
   iv. IEE 545 Simulating Stochastic Systems or IEE 561 Production Systems

   **IE graduate courses have pre-requisites. Refer to the course descriptions (page 19). Area course list (page 17).**

   Not all courses are offered every semester. Refer to the handbook for specific degree requirements.

We look forward to seeing you this coming semester!

Sincerely,

SCAI Advising Team